

Collings Park Trust Management Committee Minutes

1st October 2019 at 19 Hartley Avenue

Present: Andy Stewart (Chair), Tony Bray, Andrew Leigh, Lois Conrad, Sam Smith, Liz Rawlings, Jen Reeley, Dy Taylor.

The Chair welcomed everyone and thanked Sam for the use of her house for the meeting.

1 Minutes – accepted the minutes of the meeting held 14th October 2019. Arising: (a) agreed to postpone a Permaculture recap session – a reference leaflet is available on request; (b) no response now likely from Luke Pollard’s office on the Queen’s Commonwealth Canopy scheme; (c) Liz, Sam & Dawn Stewart attended the Compton School Fair to raise the garden’s profile; (d) a list of items to attract donations would be published; (e) the Board had approved a new £12 supporters fee.

2 Health & Safety – following an inspection the following issues had been identified for further action: obsolete chain link fencing; building rubble behind a garden in Cranmere Road; growth of toadstools; an overhanging rope swing from a tree in the unregistered woodland strip; a leaning wall at the rear of a house in Fortescue Place.

3 Finance, Membership & Funding – the current account currently stands at £7,471; the recent crowdfunding appeal raised £205 towards the cost of a noticeboard; (c) membership numbers currently stand at 21.

4 Policies, Procedures & Key Documents – the draft Annual Report (attached to the agenda) was discussed and recommended for approval, as amended.

5 Progress and Planning for the Community Garden - (a) all barriers to progress having now been removed, we await a date for starting the work to improve the garden access arrangements; (b) the notice board would be installed once the access improvements had been completed.

6 Future Events – a Bonfire Night will be organised on Friday 1st November at 6pm.

7 External Events – nothing to report.

8 Board of Trustees – nothing to report.

9 AOB – (a) enquiries have been made on renewing the *Asset of Community Value* designation for the Collings Park playing fields which expires in November 2019; (b) the need for CPT-branded items was discussed, but decided these are not required; (c) a visit to the Horticultural Therapy Trust was recommended (Wednesdays and Thursdays from 10.30am – 3.00pm).

10 Next Meeting – Tuesday 4th February 2020 at 7pm (Dy to Minute).